



THE KCS NEWS



Volume 26 Issue 7 Newsletter of KITSAP COMPUTING SENIORS August 2017

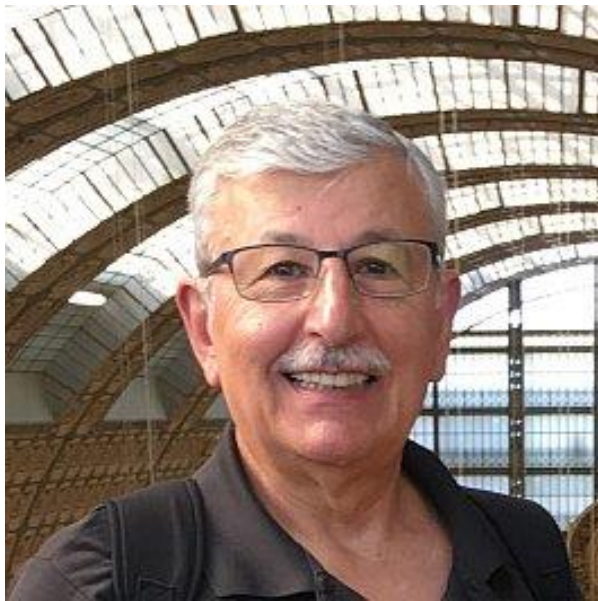
◆ Founded March 1992 by Rampton Harvey ◆

WELCOME NEW KCS MEMBERS

Robert Detzler
Joyce Smith

Michael Drouin
Karen Wood

KCS TRUSTEE AL VALENCIA



One of your new trustees is Al Valencia. He and his family are long-time residents of Kitsap County. He is a retired general contractor and did construction his entire career. His email address identifies him as a coach — coach Al. He has coached basketball for the past 20 years and currently coaches high school girls basketball. He enjoys working with wood and traveling. He joined KCS after attending a few meetings and hearing an interesting speaker. It helped that he saw a couple people there that he knew. He's been a KCS member for nine years. Al has been involved with our investment special interest group (SIG). He is interested in lending a hand to the organization and would like to see the computer labs continue, as well as the investing SIG, and general meetings with interesting speakers. He has benefited by Mary Ann's classes, one of which was 'publishing a flyer.' As a result he produced a flyer which was used for a summer basketball program. Al says, "I take seriously the involvement of KCS and appreciate what others are doing to keep our organization functioning well into the future. The group offers a lot of nuggets for learning about computers as well as staying involved in our community."

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Official Newsletter of
Kitsap Computing Seniors
PO Box 3166, Silverdale, WA 98383-3166
www.KitsapComputingSeniors.org

NO AUGUST MEETING

NEXT MEETING SEPTEMBER 18, 2017

Sheridan Park Community Center
680 Lebo Blvd. in East Bremerton.

10:00 a.m. to 11:00 a.m.

Invited Speaker

Jim Bromley, KCS NH Coordinator, will tell us all about the New Horizons Program

August, 2017 Activities

- Aug 4 Sylvan Way Library Lab 1:30 – 3:00 pm
- Aug 11 Sylvan Way Library Lab 1:30 – 3:00 pm
- Aug 18 Sylvan Way Library Lab 1:30 – 3:00 pm
- Aug 25 Sylvan Way Library Lab 1:30 – 3:00 pm

September, 2017 Activities

- Sep 1 Sylvan Way Library Lab 1:30 – 3:00 pm
- Sep 8 Sylvan Way Library Lab 1:30 – 3:00 pm
- Sep 11 Stock Investor's SIG 12:30 – 3:30 pm
- Sep 12 Bremerton Lab 2:45 – 4:05 pm
- Sep 13 Win 7 – 10 Open Forum 12:30 – 3:30 pm
- Sep 15 Sylvan Way Library Lab 1:30 – 3:00 pm
- Sep 18 **KCS General Meeting 10:00 am**
- Sep 19 Bremerton Lab 2:45 – 4:05 pm
- Sep 22 Sylvan Way Library 1:30 – 3:00 pm
- Sep 26 Bremerton Lab 2:45 – 4:04 pm
- Sep 29 Sylvan Way Library 1:30 – 3:00 pm

See the *KCS Resource* page at
www.KitsapComputingSeniors.org
for locations and descriptions of activities.

**KCS PRESIDENT'S CORNER**

We are well into summer, so that means fall is around the corner.

Does KCS take the summer off? No, not really. We don't meet July and August except for our weekly labs at the Sylvan Way Library. This is a breathing space where your trustees can reflect over the previous six months and anticipate the remainder of the year. At our General meeting in June Chris Snow reported on the Trustees' Strategic Planning meetings which she led, where the Trustees evaluated KCS' strengths, weaknesses, opportunities and threats. In looking to KCS's future these are important considerations.

Thanks to our many volunteers KCS has progressed these past 25 years, but times are a-changing and we need to change with the times or cease to be relevant. Membership is down from 204 to 182, possibly due to lack of classes and instructors. New Horizons is going strong. People continue to request computers from New Horizons and they are making contacts to place computers. New Horizons is now a licensed refurbishment program for Microsoft.

This is where volunteers come in. We are all aging, some faster than others due to health, etc. We have lost 5 Trustees whose 6-year terms ended or they had to step down due to health/personal reasons: Carol McLaren, Pat Reese, Carl and Lorie Kolby and Abel Alvarez. In their place, we welcomed 5 new trustees: Jim Bromley, Ed and Susan Evans, Al Valencia and Mary Lou Sponsler. We still need someone for PR/Publicity. That individual does not need to be a trustee. Two people working as a team would be ideal, so if you are interested in learning more about it, contact me. This team will be our bridge/outreach to the community.

Community outreach was a major weakness identified during our meetings led by Chris. We need to be reaching out to new retirees and representing KCS at local and civic meetings. In September, we have opportunity to participate in Manette Fest and Brownsville Marina's event if we have volunteers. I hope you will consider taking part.

To accommodate more people attending our monthly meetings, trustees voted to give the City/Parks Dept.

\$2,000 for our project for use of meeting and storage space per our Memorandum of Agreement. We are a year behind, thus the large one-time payment. From the list of projects suggested by the Parks Dept. we recommended the money go towards a door to be built on the east side of the meeting room. Currently the meeting room can only accommodate 49 people, but with an additional door occupancy can be increased to 70+ people. The fire marshal determines meeting room capacity.

Thank you to those who signed up to serve on a volunteer team this fall. Mary Krotzer is our new Sunshine Coordinator. If you didn't sign up, it's not too late.

Enjoy the rest of your summer. Feel free to contact me or any trustee with your thoughts and ideas of how we can make KCS relevant to you, our members and communities.



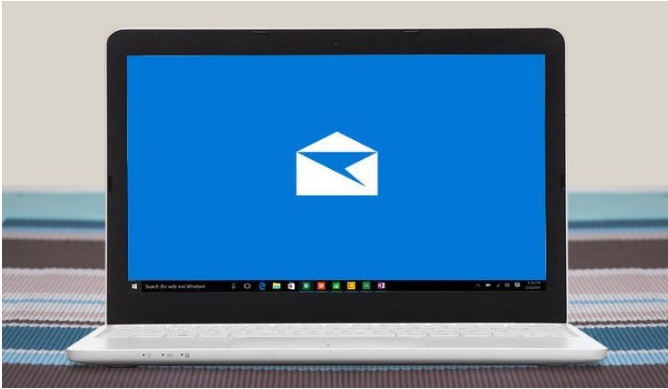
Chris Snow gave a Power Point presentation on the work of the Strategic Planning Group. She described internal and external categories, internal being strengths and weaknesses identified by the group and external being opportunities and threats. Copies of her presentation are available upon request.



Windows 10's Built-In Mail App: Everything You Need to Know

Modified from an article by [Michael Muchmore](http://www.pcmag.com/article2/0,2817,2488072,00.asp) in <http://www.pcmag.com/article2/0,2817,2488072,00.asp>

The mail client in Windows 10 is easy to set up and has a simple, touch-friendly interface, but it's capable of handling even complex email scenarios with aplomb.



New default apps are part and parcel of major new Windows releases. Long gone is Outlook Express, and the new Windows 10 Mail client is here to fill its role, now with touch support and a new minimalist, flat design. It's also a big advance over the Windows 8.1 Mail app, which I've nevertheless used with satisfaction. Here I'll take a closer look at the new mail client app's capabilities to find out whether it's worthy of being your default mail client.

Windows 8 featured a very basic modern app for mail, which was improved in 8.1 with things like drag-and-drop for moving mail among folders. This new Windows 10 Mail app, which comes preinstalled along with Calendar, is actually part of the free version of Microsoft's Office Mobile productivity suite. It's called Outlook Mail on Windows 10 Mobile running on smartphones and phablets, but just plain Mail on Windows 10 for PCs. It's one more reason, along with the other touch-friendly Office apps that will be free at the Windows Store, to make the free upgrade to Windows 10.

Setting Up Mail in Windows 10

If you've already set up the default Windows Mail app on a Windows 8.x PC, you're done as soon as you link the PC with your Windows account. I've found this one of the coolest things about modern Windows: settings syncing includes full email credentials. This is not something you can even say for Apple's ecosystem. If I sign into my Apple account on a Mac and then on an iPhone, I still have to set up my mail accounts separately on each device. Not so with Windows 10: Everything just works.

If you do need to set up your mail account for the first time, the Mail client supports all the standard mail systems, including (of course) Outlook.com, Exchange, Gmail, Yahoo! Mail, iCloud, and any POP or IMAP account you may have. (POP isn't a choice with Windows 8.1's Mail client, which requires the superior IMAP.) Simply enter your address and password for any of the account types, and Mail will figure out the required server settings. A big advantage of using the Mail client instead of just the Web browser version of your email is that new messages will appear in the Action Center's notifications pane, from which you can reply.

Interface

As I mentioned, Mail's interface is spare and clear, mostly getting out of the way so you can concentrate on your email's contents. The Inbox view shows a left rail of buttons that you can expand with the three-bar "hamburger" icon. At the top are three simply designed buttons, a Plus sign for starting a new email, a head-and-shoulders

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icon to switch among multiple accounts, and a folders button. At the bottom are four more buttons, for Mail, Calendar, Feedback, and Settings. The Mail button seems superfluous, since you're already in mail, but perhaps it's for consistency with the Calendar app interface.

When you have no email open, you'll see a cloud image in the right panel where mail contents normally show up; you can change this to any image of your choice.

Swipe actions are a new treat for Windows Mail users. These will be familiar from smartphone mail clients. Swiping on mail entry from left to right flags it, and from right to left archives it—useful for touch screen users. For keyboard and mouse users, you have hover-over quick action buttons for both those actions plus deletion. In both modes, a multiple-selection button lets you check boxes in each mail to Archive, Delete, or move them with drag-and-drop to a folder. You can change the swipe actions to other actions, such as marking as read or deleting the mail.

Mail's Conversation view is easy to use. There's a triangular pointer next to entries with multiple messages; just tap this to expand the conversation. For my money, this view is infinitely clearer than Gmail's byzantine conversation view, with all those collapsed messages and different reply boxes, and sometime no reply option showing.

Even in Tablet mode, I found interface buttons a bit small, though I was able to tap the ones I wanted on a Microsoft Surface Pro 3.

Composing Emails

When you tap the big Plus sign, you see a very simple mail-composing pane. Typing in the address box drops down an autocomplete list of contacts starting with the letters you type, with the most frequently emailed contacts appearing at the top. As you enter message text, the Format options let you apply bold, italics, and underling styles, and a dropdown box lets you go even deeper into formatting, letting you change font, size, color, and highlighting. You can even use strikeout or subscript and superscript.

A separate Paragraph button drops down choices for bullets and numbering, indentation, alignment, and line spacing. In a word, you have free rein to style your message to taste.

The Insert tab offers four clear buttons for adding files, tables, pictures, and links to your email body. Each is sort of a subset of the menus in the free Word app that's available in the app store. For example, when you insert a picture, you can resize and reposition it, and even crop and rotate. Table options include auto-fitting contents, text rotation, color patterns, and header row options, but you can't sort columns. You can designate an email as of high importance (with a red exclamation point) or low importance (with a green down arrow). And finally, you can spell-check your work.

The Way to Mail?

Even though the Mail app is designed for touch, using it with a keyboard and mouse is completely natural and fluid. It's a clear interface that works well in either scenario. The ability to connect multiple accounts and fluid formatting and insertion choices mean it's up to all but the most-demanding email tasks. The integration with the Action Center is another plus for the app, as is the fact that once you set it up on one Windows 10 device, any other you sign into will require no setup whatsoever.

Check out <http://www.pcmag.com/article2/0,2817,2488072,00.asp> for the images in the article.

**MINUTES OF THE BOARD MEETING**

June 19, 2017

President Ruth Stephens called the meeting to order at 12:12 p.m. in the Sheridan Park Community Center, Bremerton, WA. Present: Trustees Ruth Stephens, Myra Clodius, Mary Lou Sponsler, Thelma Gurske-Taylor, Susan Evans, Gwen Olsson, Ed Evans, Al Valencia, Chris Snow, Cheryl Smith, James Bromley, June Jones, and guests Don Brown and Jack Roudebush.

Myra's motion to adopt the Minutes of May 16 General meeting as published in the Newsletter was seconded and adopted.

Treasurer Myra reported our bank balances for May 2017: Checking account: \$2,637 and Savings, \$16,530. \$2,131 of that is designated for New Horizons. She reported there are three outstanding checks totaling \$294.83.

COMMITTEE REPORTS:

Correspondence: Ruth sent an email to Jeff Elevado of the Parks Dept. asking for costs of his suggested projects for Sheridan Park Community Center. No response has been received.

Membership: Cheryl reported four new members: Karen Wood, Robert Detzler, Joyce Smith, and Michael Drouin, bringing membership up to 182.

Education: Jack said all activity would take place at the library during the summer. He said our Google account was limited to 50 messages per 24 hours; for \$24 a year, we could send 400 messages at a time or per day.

Programs: Mary Lou reported on future speakers – September, Jim Bromley on New Horizons; October, Loren Kelly from Microsoft; November, John Thrall, KCS member; and December, a holiday party.

Newsletter: Jack asked for articles by June 30 for the August 1 newsletter.

Sunshine: Ruth sent out a sympathy card.

New Horizons: Jim reported that he has one laptop ready to go, one new application, and one application pending interview. He will order 50 software licenses from Microsoft.

Old Business: Projects to be funded in lieu of rent for our meeting place were reviewed. It was agreed that the most relevant to KCS were a PA system, a more stable railing along the walk from the upper parking lot, and an outside door in the meeting room. Chris moved that we contribute up to \$1,000 toward a door. Motion failed for lack of a second. Al said we should consider \$1,000 per year. And since we are behind a year, he moved that we contribute \$2,000 toward a door project. Motion was seconded by several (Jim? Myra?) and adopted. Al has been appointed/asked to follow up on this door project.

The MOA with the City of Bremerton for our meeting space through December 2019 will be signed today.

New Business: Jack reported on internet and hot spots at SPCC. He is looking for the best source. He will continue looking for the best deal and report on it at our next meeting. Ed's motion that we provide \$25 for Jack to establish an all-member communication via e-mail was seconded and adopted.

Ruth had asked Don to look into investing some of our savings. He presented the Kitsap Credit Union rate and fee schedule for review. There was discussion, but it was agreed that with interest rates so low, to not pursue a CD.

For community outreach KCS has some opportunities to participate in these events:

Manette Fest, September 9 – non-profits must register for a table by August 1, \$25 fee.

Brownsville Appreciation Day, September - \$15 fee.



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Kitsap County Fair, August 23-27 – will require many volunteers to staff the booth.

The motion to participate in the Manette and Brownsville events was seconded and adopted. Cheryl will coordinate staffing. Chris has a canopy, and Myra has a table and chairs. KCS members will be asked to help. For more information contact Cheryl Smith or another trustee.

Meeting adjourned at 1:35 p.m.

Submitted by Susan Evans, Secretary

MINUTES OF THE GENERAL MEETING

June 19, 2017

President Ruth Stephens called the meeting to order at 10:10 a.m. in the Sheridan Park Community Center, Bremerton, WA. Jim Bromley led in the Pledge of Allegiance. There were 35 members and one guest present. Minutes of May's General meeting were adopted as written and published.

It was announced that the Investment SIG would not meet until September 11 and the next Open Forum would be held September 13. Jack Roudebush said computer labs will be held on Fridays at the Sylvan Way Library, 1:30-3:00 p.m. throughout the summer.

Cheryl Smith presented certificates to retiring trustees Carol McLaren, newsletter editor and Pat Reese, Sunshine, relating their accomplishments while trustees for the past six years. She also had certificates for Lorie and Carl Kolby, our PR and publicity co-chairs, who were not present. Past President Abel Alvarez was given his certificate at a trustees' luncheon recently. Al Valencia gave a shout out to Don Brown for his work with the Investment SIG for the last 10 years. Myra Clodius gave a shout out to Ed Saftich for his faithful preparation of the coffee and set-up of refreshments for our meetings. Chris Snow recognized Cheryl Smith for her service on the Membership committee and greeting table; she also commended Myra for her service as Treasurer.

Chris Snow, today's speaker, gave a Power Point presentation on the work of the trustees' Strategic Planning. She described internal and external categories, internal being strengths and weaknesses identified by the group and external being opportunities and threats. Declining membership was pointed out. The New Horizons Program was defined, with recognition that about 125 refurbished computers have been placed on indefinite loan since the program started in 2008. Jim Bromley pointed out that the Microsoft Refurbisher status will allow our computers to carry a label attesting to the authenticity of the software.

Ruth pointed out signup sheets for various KCS activities. She asked for volunteers especially for Publicity, Newsletter, and Refreshments. Our success as a club depends on our volunteers.

A question arose about the KCS name and logo. Some people think the word "Senior" discourages prospective members. This will be open to further discussion.

Next general meeting will be September 18; details will be posted on the KCS website kitsapcomputingseniors.org.

A question was raised about handling appliances during a power outage like today on Lebo Blvd – what should be unplugged. The answer was to leave surge protectors on while unplugging appliances and computers.

Bill Roberts told about the Living Computer History Museum in Seattle on the west side of 1st Ave south of CenturyLink Field. This would make a nice field trip to Seattle this summer for anyone interested in learning about the history of computers.

Bill Roberts was the winner of today's 50/50 raffle.

Meeting adjourned at 11:15 a.m. for our potluck.

Submitted by Susan Evans, Secretary